



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBhai MANIAR
College of Computer & Management

Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 Website : www.maniarcollege@gmail.com

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/2017-18/10

Date: 27th June 2017

NOTICE

All the IQAC members are hereby informed that there will be a meeting in the office of the Director on 3rd July 2017 at 10.30 a.m. to discuss the following.

Agenda:

1. To prepare an academic calendar at the beginning of academic year and execute this.
2. Appoint teaching as well as non-teaching staff to fill vacant posts.
3. To conduct Faculty development programs for the benefit of teaching staff
4. To conduct "Guest lectures" for all round development of students
5. To arrange industry visits for students
6. To encourage students to participate in tournaments.
7. To encourage students to use computer aided language lab.
8. Career guidance for students through lectures

Ashish Bawankar
IQAC Coordinator

Off. Ph: ...
S.S. Maniar College, Nagpur



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Ref. No.: MC/2017-18/10

Date: 27th June 2017

IQAC Committee members

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A.Bhide Director	Chairperson	S.A.B.
2	Senior Administrative Officer	Bhushan Mate Clerk	Member	Bhushan
3	Teacher	Mrs. Suhashini Chaurasia	Member	Suhashini
		Vrushali Parkhi	Member	Vrushali
		Dr. Arghya Mukherjee	Member	Arghya
4	Management Member	Mr. Yogeshbhai Patel	Member	Yogeshbhai
5	Student	Rohan Singh	Member	Rohan
6	Alumni	Mehul Ghiya	Member	Mehul
7	Entrepreneur Member	Kshitij Ingale Director of Smartwe Global Services Pvt. Ltd	Member	Kshitij
8	Industrialist Member	Dr. Sheela Ghule	Member	Sheela
9	IAQC Coordinator	Mr. Ashish Bawankar Principal	Member	Ashish



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General Secretary
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Ref. No.: MC/2017-18/9

Date: 3rd July 2017

Minutes of the Meeting

Date: 3rd July 2017

Time: 10.30a.m.

Venue: Director's cabin

Members present:

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A.Bhide Director	Chairperson	S.A.B
2	Senior Administrative Officer	Bhushan Mate	Member	Bhushan
3	Teacher	Mrs. Suhashini Chaurasia	Member	Mrs. Chaurasia
		Vrushali Parkhi	Member	Vrushali
		Dr. Arghya Mukherjee	Member	Dr. Arghya
4	Management Member	Mr. Yogeshbhai Patel	Member	Yogeshbhai
5	Student	Rohan Singh	Member	Rohan Singh
6	Alumni	Mehul Ghiya	Member	Mehul
7	Entrepreneur Member	Kshitij Ingale Director of Smartwe Global Services Pvt. Ltd	Member	Kshitij Ingale
8	Industrialist Member	Dr. Sheel Ghule	Member	Dr. Sheel
9	IAQC Coordinator	Mr. Ashish Bawankar Principal	Member	Ashish Bawankar

Following points were discussed in the meeting:

The meeting started with the welcome note by IQAC Coordinator, Mr. Ashish Bawankar followed by his presentation on the basic purposes, activities and functions of IQAC.

The chairperson Dr. Mrs. S.A. Bhide, invited all the members for open house discussion on the agenda.

Agenda 1: To prepare an academic calendar at the beginning of academic year and execute it seriously.

The chairperson intimated the members that the academic calendar will be prepared by her before the session commences and shall include all academic activities, college exams, university exam schedule and shall be put up on the website.

Agenda 2: To make new appointments to fill up the vacancies for teaching as well as non-teaching posts.

The chairperson Dr. S.A. Bhide, put forth the proposal to fill the vacant positions of teaching and non-teaching staff for the current academic session. She emphasized the need to appoint approved staff and also to hasten up the appointment procedures. IQAC member Dr. Arghya Mukherjee added that focus should be on NET/SET/Ph.D. and experienced staff.

Agenda 3: To conduct Faculty development programs for benefit of teaching staff
Suhashini Chaurasia, member said that faculty development program should be organized for the Computer Science and Management staff. She said that there was a proposal from Quick Heal Foundation to conduct faculty development program and online examination for the students. It was resolved that quick action should be taken to implement the same.

Agenda 4: To conduct "Guest lectures" for all round development of students
It was decided by the members to prepare a schedule for guest lectures for academic development of the students. Some of the key areas on which lectures should be arranged were career enhancement schemes, financial management, skill development programs, technical lectures i.e. subject related etc.

Agenda 5: To arrange industry visits for students

Vrushali Parkhi, IQAC member said that apart from teaching learning activity students should also be exposed to learning through out door activities. Mr. Ashish Bawankar, said that industry visits must be arranged for the students as is the usual practice of the college. The committee members decided to have at least one industrial visit every year. The responsibility be given to Mr. Atul Akotar to arrange and plan for this activity in the session 2017-18.

Agenda 6: To encourage students to participate in tournaments.

Dr. Arghya Mukherjee, IQAC member said that "Our students are good at learning, but we should also encourage them to participate at university-level and inter university level tournaments". The responsibility to encourage students for sports was given to the sports in-charge Mr. Arshad Khan. Dr.S.A.Bhide, said that Mr. Ashish Bawankar should look after other activities viz. debate competition, cultural activities or any other college/ university/inter university level activities.

Agenda 7: To encourage students to use computer aided language lab.

It was unanimously resolved that students should be encouraged to use the English language lab. Every week at least one hour language lab utilization by the students should be done so as to increase their ability to understand and communicate in English.

Agenda 8: Career guidance for students through lectures

Suhashini Chaurasia said that merely delivering lectures on career guidance was not sufficient in this competitive era. Students should focus on competitive exams and their placement. It was not only the responsibility of students but faculty members should also develop students as their mentors. In addition she said that the mentor mentee scheme be implemented so that the mentors would take care of their mentees not only academically but also throughout the completion of the degree.

It was resolved that it would be the responsibility of the mentor to ensure that the student progressed to higher education or was employed depending upon his/ her choice.

Any other matter : It has put forward by Suhashini Chaurasia that without NAAC our college will not get permission to increase or start a new course. So we must apply for accreditation by NAAC. It was decided by the members that during session 2017 - 18 the work for the NAAC should begin and that this would be the responsibility of all teaching and non-teaching employees of the college. A separate meeting would be held for the same in this month.

As there was no other matter, the meeting ended with a vote of thanks.



Mr. Ashish Bawankar
IQAC Coordinator

Off. Principal,
S.S. Maniar College, Nagpur



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Ref. No.: MC/2018-19/235

Date: 12th July 2018

NOTICE

All the IQAC members are hereby informed that there will be a meeting in the office of the Director on 14th July 2018 at 11.00 a.m. to discuss the following.

Agenda:

1. To prepare an academic calendar at the beginning of academic year and execute this.
2. To prepare proposal for Add-on courses.
3. To apply for accreditation by NAAC.
4. To conduct Industry Academia bridge workshops.
5. Make addition in infrastructure by purchase of computers.
6. To arrange industry visit for students.
7. Career guidance for students through lectures


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Date: 12th July 2018

IQAC Committee members

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A.Bhide Director	Chairperson	S.A.B.
2	Senior Administrative Officer	Bhushan Mate	Member	Bhushan
3	Teacher	Mrs. Suhashini Chaurasia	Member	Suhashini
		Vrushali Parkhi	Member	Vrushali
		Sonika Mishra	Member	Sonika
4	Management Member	Mr. Yogeshbhai Patel	Member	Yogesh
5	Student	Rohan Singh	Member	Rohan
6	Alumni	Mehul Ghiya	Member	Mehul
7	Local Society	Dr. Aarti Saoji Ex-Prof. and Director Government Institute of Science	Member	Aarti
8	Entrepreneur Member	Kshitij Ingale Director of Smartwe Global Services Pvt. Ltd	Member	Kshitij
9	Industrialist Member	Dr. Sheel Ghule	Member	Sheel
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	Ashish



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Ref. No.: MC/2018-19/236

Date: 14th July 2018

Minutes of the Meeting

Date: 14th July 2018
Time: 10.30 a.m.
Venue: Director's cabin

Members present:

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A.Bhide Director	Chairperson	S.A.B.
2	Senior Administrative Officer	Bhushan Mate	Member	Bhushan
3	Teacher	Mrs. Suhashini Chaurasia	Member	Suhashini
		Vrushali Parkhi	Member	Vrushali
		Sonika Mishra	Member	Sonika
4	Management Member	Mr. Yogeshbhai Patel	Member	Yogesh
5	Student	Rohan Singh	Member	Rohan
6	Alumni	Mehul Ghiya	Member	Mehul
7	Local Society	Dr. Aarti Saoji Ex-Prof. and Director Government Institute of Science	Member	Aarti
8	Entrepreneur Member	Kshitij Ingale Director of Smartwe Global Services Pvt. Ltd	Member	Kshitij
9	Industrialist Member	Dr. Sheel Ghule	Member	Sheel
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	Ashish

Following points were discussed in meeting:

The meeting started with the welcome note by IQAC Coordinator, Mr. Ashish Bawankar followed by his presentation on the basic purposes, activities and functions of IQAC. The chairperson Dr. Mrs. S. A. Bhide requested all the members for open house discussion on preparing proposal for Add-on courses.

Agenda 1: To prepare an academic calendar at the beginning of academic year and execute it seriously.

The chairperson Dr. Mrs. S. A. Bhide intimated the members that the Academic calendar would be prepared by her before the session commences and shall include all academic activities and college and university examination schedule.

Agenda 2: To prepare proposal for Add-on courses

Mr. Ashish Bawankar, Off. Principal and chairperson of IQAC put forth a proposal for starting Add-on courses. A degree in courses that we offer does not always fetch the students a job. IQAC members proposed that a proposal for starting three year add-on B.Voc. Courses be sent to the U.G.C. for approval. The courses proposed were

- 1) **Accounting and Taxation:** There was always a shortage of persons competent in maintaining accounts, filing returns, preparing balance sheets and auditing. Every Chartered Accountant / office / industry requires such skilled persons.
- 2) **Hardware and Networking:** With increased dependence on computers in every field there was a dire need of persons skilled in computer maintenance as well as Networking.

Dr. S. A. Bhide, said that since recently a fourth floor had been added there were adequate rooms for above two B. Voc. courses.

Agenda 3: To apply for accreditation by NAAC

Director Dr. S. A. Bhide announced that Mr. Ashish Bawankar would be the IQAC coordinator for NAAC. It was resolved that the allocation of various NAAC criteria would be undertaken by Aashish Bawankar in a meeting for the same with the staff.

Agenda 4: To conduct Industry Academia bridge workshops

Mr. Khitij Ingle, Entrepreneur, Director of Smartwe and Global Services Pvt. Ltd. Said that to bridge the gap between industry and academia a series of lectures should be organized to motivate students for entrepreneurship development, like the one delivered by him.

Mrs Suhashini Chourasia invited Dr. Sheel Ghule, industrialist member to deliver a lecture under Industry Acadimia bridge workshop series. He said that by 2022 according to NASCOM there would be 60 lakhs jobs available for IT students, but the students must increase their skills. The area in which the IT industry was looking for was skills in ChatBots, Machine Learning, Robotics and Mobile Computing. He gave suggestions for improving class room teaching. The lectures should be energetic he said. Topic should be delivered in the form of an activity. Case study and real life examples could be given to make the lecture interesting. He also suggested that a skill cell be formed in which there could be a strong discussion on the topic by the students. This would increase their communication skills.

Agenda 5: Make addition in infrastructure by purchase of computers

Suhashini Chaurasia, IQAC member focused on increasing the number of computers for the students. As the strength of the college had increased and students were facing problems in the computer labs. It was decided by the members to put forward this requirement to the management of the college.

Agenda 6: To arrange industry visits for students

Miss. Vrushali Parkhi, IQAC member said that apart from teaching learning activity students should also be exposed to learning through outdoor activities. Mr. Ashish

Bawankar, said that every year industry visit for the students was organized and hence in the current session too Training and Placement coordinator would organize company visit for the IT students. The responsibility was handed over to Dr. Maneesh Deshpande to look after the visit and plan for this.

Agenda 7: Career guidance for students through lectures

Resolution 7: Miss. Sonika Mishra expressed the view that guest lectures be arranged on Saturdays. Invited lectures would impart additional knowledge to the students and would create awareness in them about the new trends and technologies in the market.

Any other matter:

As there was no other matter, the meeting ended with a vote of thanks.



Mr. Ashish Bawankar
IQAC Coordinator

Off. Principal,
S.S. Maniar College, Nagpur



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Ref. No.: MC/18-19/389

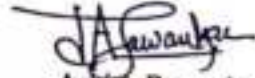
Date: 14-02-2019

NOTICE

All the IQAC members are hereby informed that there will be a meeting in the office of the Director on 16th Feb 2019 at 12.00 noon to discuss the following.

Agenda:

1. Enroll students for MOOC & SPOOC courses
2. Purchase of computers.
3. Industry visit
4. Digital room for Swsyam Prabha
5. Training and Placement cell
6. Internship


Ashish Bawankar
IQAC Coordinator
Officiating Principal
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Ref. No.: MC/2018-19/237

Date: 16/02/2019

IQAC Committee members

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1	Head of the Institution	Dr. Mrs. S.A.Bhide Director	Chairperson	S.A.B
2	Senior Administrative Officer	Bhushan Mate Clerk	Member	Bhushan
3	Teacher	Mrs. Suhashini Chaurasia	Member	Suhashini
		Vrushali Parkhi	Member	Vrushali
		Sonika Mishra	Member	Sonika
4	Management Member	Mr. Yogeshbhai Patel	Member	Yogeshbhai
5	Student	Rohan Singh	Member	Rohan
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8	Entrepreneur Member	Kshitij Ingale Director of Smartwe Global Services Pvt. Ltd	Member	Kshitij
9	Industrialist Member	Dr. Sheel Ghule	Member	Sheel
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	Ashish Bawankar



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Ref. No.: mc/18-19/389

Date : 16th Feb 2019

Minutes of the Meeting

Date: 16th Feb 2019

Time: 12:00 noon

Venu: Director's cabin

IQAC Committee members present:

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A. Bhide Director	Chairperson	
2	Senior Administrative Officer	Bhushan Mate	Member	
3	Teacher	Suhashini Chaurasia	Member	
		Vrushali Parkhi	Member	
		Dr. Sonika Mishra	Member	
4	Management Member	Mr. Yogeshbhai Patel	Member	
5	Student	Rohan Singh	Member	
6	Alumni	Mehul Ghiya	Member	
7	Local Society	Dr. Aarti Saoji Ex-Prof. and Director Government Institute of Science	Member	
8	Entrepreneur Member	Kshitij Ingle	Member	
9	Industrialist Member	Dr. Sheel Ghule	Member	
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	



SHRI NAGPUR GUJARATI MANDAL'S

SUDHA SURESHBHAI MANIAR COLLEGE OF COMPUTER & MANAGEMENT

EIA STREET, KALAMINA MARKET ROAD, KALAMINA, NAGPUR 440 035

Minutes of Meeting and Action Taken Report

Date: 16th Feb 2019

Time: 12:20 noon

Venue: Director's cabin

Members present:

1. Dr. S.A. Bhide, Chairperson, Director
2. Bhushan Mate, Senior Administrative officer member
3. Suhashini Chaurasia, Teacher member, HOD Computer Science
4. Dr. Sonika Mishra, Teacher member
5. Mr. Yogeshbhai Patel, Management member
6. Rohan Singh, student member
7. Dr. Sheel Ghule industrialist member
8. Ashish Bawankar, IQAC Co-ordinator

Following points are discussed in meeting:

The meeting started with the welcome note by teacher member, Suhashini Chaurasia followed by reading the agenda of the meeting. The IQAC coordinator Ashish Bawankar requested all the members for open house discussion on academic excellence.

Agenda 1: Enroll students for MOOC and SPOOC courses.

Resolution 1: The chairperson intimated the members that six add on courses had been conducted in this session. Around 233 students enrolled for these courses. In the new session more add on courses would be conducted and those will be certified by RTMNU. He informed that students had registered under MOOC and SPOOC courses. Not only students but teacher also registered under ICT tools in teaching learning. Students had registered under NPTEL, SWAYAM courses under MOOCs for Software Engineering

Industrial Practice organized by TCS ignite. One student cleared the exam and appeared for interview.

Action Taken: Dr. Sonika Mishra has cleared SWAYAM examination in two courses - ICT in Teaching Education and online Refresher Course in Management.

Agenda 2: Purchase of computers

Resolution 2: 13 computer set and 10 CPU worth Rs. Four lakh were purchased. We will put the proposal to management in CDC meeting regarding more computers in the coming session also.

Agenda 3: Industry visit

Resolution 3: On 18 Jan 2019 our 120 students along with 7 staff had visited MIHAN for "Food Show India. Similar industry visit will be arranged in the forthcoming session.

Agenda 4: Digital room for Swayam Prabha

Resolution 4: A digital room has been established. The room contains five thin client computers and a smart TV. Smart Tv android device, internet wifi, wireless keyboard and mouse are available in the digital room. Smart TV will be used for playing Swayam Prabha Channels.

Agenda 5: Training and placement cell

Resolution 5: The Training and Placement cell has been established. Students enroll for competitive examination on payment of Rs. 450. The classes for the same would be conducted by Ashish Bawankar, Principal. Students will be benefited with this facility provided by our college to crack the competitive exam.

Action Taken: Neha Nagpur of B.Com. final year has cleared Staff Selection Commission examination for constable.

Agenda 6: Internship

Resolution 6: M.Sc. CS 2nd year and BBA 3rd year students of our college should opt for internship in companies. Dr. Sheel Ghule gave assurance that he will impart career guidance and try to provide them a platform for the same.

Any other matter: Apart from the above discussion Dr. Sheel Ghule focused on increasing skills. He said that there were four thousand jobs in TCS and HCL in Salesforce, Chatboat, Block Chain concept. He suggested that train students in English speaking, attitude and communication skills. Dr. Sheel Ghule also suggested that a lecture of Ajay Bhede arranged for the competitive learning and IP cell. He is currently working as Assistant Director, Income tax department.

As there was no other matter, the meeting ended with the vote of thanks to the Chair.

Action Taken: Mr. Raj Gupta Team Lead Persitant has conducted Salesforce add on course for the students in the college.



Ashish Bawankar
IQAC Coordinator
Officiating Principal
Jodha Sureshtilal Maniar College of
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Ref. No.: mc/19-20/493/1

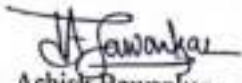
Date : 27th June 2019

NOTICE

All the IQAC members are hereby informed that there will be a meeting in the office of the Director on 29th June 2019 at 12:00 noon to discuss the following.

Agenda:

1. Enroll students for Add on courses
2. Coaching for competitive examination
3. Campus drive
4. Purchase of computers
5. National level Conference and journal publication
6. Change of Entrepreneur Member
7. Any other matter


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Date: 27th June 2019

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		Vrushali Parkhi	Member	
		Dr. Sonika Mishra	Member	
4	Management Member	Mr. Yogeshbhai Patel	Member	
5	Student	Rohan Singh	Member	
6	Alumni	Mehul Ghiya	Member	
7	Local Society	Dr. Aarti Saoji Ex-Prof. and Director Government Institute of Science	Member	
8	Entrepreneur Member	Hemant Golechha	Member	
9	Industrialist Member	Dr. Sheel Ghule	Member	
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management

Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: mc/19-20/494

Date: 29th June 2019

Minutes of the Meeting

Date: 29th June 2019

Time: 12:00 noon

Venue: Director's cabin

IQAC Committee members present:

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A. Bhide Director	Chairperson	
2	Senior Administrative Officer	Bhushan Mate	Member	
3	Teacher	Suhashini Chaurasia	Member	
		Vrushali Parkhi	Member	
		Dr. Sonika Mishra	Member	
4	Management Member	Mr. Yogeshbhai Patel	Member	
5	Student	Rohan Singh	Member	
6	Alumni	Mehul Ghiya	Member	
7	Local Society	Dr. Aarti Saoji Ex-Prof. and Director Government Institute of Science	Member	
8	Entrepreneur Member	Hemant Golechha	Member	
9	Industrialist Member	Dr. Sheel Ghule	Member	
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	



SHRI NAGPUR GUJARATI MANDAL'S

SUDHA SURESHBHAI MANIAR COLLEGE OF COMPUTER & MANAGEMENT

EIA STREET, KALAMINA MARKET ROAD, KALAMINA, NAGPUR 440 035

Minutes of Meeting and Action Taken Report

Date: 29th June 2019

Time: 12:00 noon

Venue: Director's cabin

Members present:

1. Dr. S.A. Bhide, Chairperson, Director
2. Suhashini Chaurasia, teacher member , HOD Computer Science
3. Dr. Sonika Mishra, teacher member
4. Rohan Singh, student member
5. Dr. Aarti Saoji, local society member
6. Hemant Golechha, entrepreneur member
7. Dr. Sheel Ghule, industrialist member
8. Ashish Bawankar, IQAC coordinator

Following points are discussed in meeting:

The meeting started with the welcome note by Director, S.A. Bhide followed by reading the agenda of the meeting. She requested all the members for open house discussion on academic excellence.

Agenda 1: Enroll students for Add on courses.

Resolution 1: Three add on courses were proposed – Chat Boat, Block Chain and communication English.

Action Taken: Communication English course will begin from 4 July 2019.

Agenda 2: Coaching for competitive examination

Resolution 2: Two batches of competitive examination had been completed successfully. And college has decided to conduct it again in this session also.

Agenda 3: Campus drive

Resolution 3: College will take initiative to organize campus drive in this session.

Action Taken:

Agenda 4: Purchase of computers

Resolution 4: Dr. S.A. Bhide informed that purchase of computers will be forwarded to the management in CDC meeting for the approval.

Agenda 5: National level Conference and journal publication

Resolution 5: First National Conference and journal publication is proposed in the meeting.

Action Taken: April 2020 has been decided for the conference. Process for ISSN/ISBN number has been started.

Agenda 6: Change of Entrepreneur Member

Resolution 6: College has decided to change Entrepreneur Member Khitij Ingle by Hemant Golechha.

Any other matter: Mobile phone should not be allowed in college premises.

Resolution: As mobile phone is one of reason of low studies, the members suggested to take an action against use of mobile phone in college premises.

Action Taken: After admissions, use of mobile phone will be prohibited in the college premises.

As there was no other matter, the meeting ended with the vote of thanks to the Chair.



Ashish Bawankar
IQAC Coordinator
Off. Principal.

S.S. Maniar College, Nagpur



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Ref. No.: MC/2019-20/979


Date: 1st May 2020

NOTICE

All the IQAC members are hereby requested to join an online zoom cloud meeting on 2nd May, 2020 at 1:00 pm in "IQAC meeting" to discuss the following:

Agenda:

- 1) To commence online teaching of all Part II and Part III Programs
- 2) FDP in communication skills for teachers
- 3) SWAYAM courses for teachers
- 4) Covid- 19 Awareness Program for students


Ashish Bawankar
IQAC Coordinator
Off. Principal,
S.S. Maniar College, Nagpur



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General Secretary
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Ref. No.: MC/2019-20/979

Date: 1st May 2020

IQAC Committee members

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A. Bhide Director	Chairperson	
2	Senior Administrative Officer	Bhushan Mate	Member	
3	Teacher	Suhashini Chaurasia	Member	
		Vrushali Parkhi	Member	
		Dr. Sonika Mishra	Member	
4	Management Member	Mr. Yogeshbhai Patel	Member	
5	Student	Rohan Singh	Member	
6	Alumni	Mehul Ghiya	Member	
7	Local Society	Dr. Aarti Saoji Ex-Prof. and Director Government Institute of Science	Member	
8	Entrepreneur Member	Hemant Golechha	Member	
9	Industrialist Member	Dr. Sheel Ghule	Member	
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	



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Adv. Sanjay C. Thakar
General Secretary
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Ref. No.: MC / 2019-20 / 979

Date: 2nd May 2020

Minutes of Meeting

Date: 2nd May 2020

Time: 1:00 p.m.

Venue: online zoom cloud meeting

<https://us04web.zoom.us/j/74708382871?pwd=UzQwS3VWS3hCVkoyVGZyVDNSaXpIZz09>

IQAC Committee members

Sr.no	Category	Name	Designation	Signature
1	Head of the Institution	Dr. Mrs. S.A. Bhide Director	Chairperson	S.A. Bhide
2	Senior Administrative Officer	Bhushan Mate	Member	Bhushan
3	Teacher	Suhashini Chaurasia	Member	
		Vrushali Parkhi	Member	
		Dr. Sonika Mishra	Member	
4	Management Member	Mr. Yogeshbhai Patel	Member	YK
5	Student	Rohan Singh	Member	R Singh
6	Alumni	Mehul Ghiya	Member	
7	Local Society	Dr. Aarti Saoji Ex-Prof. and Director Government Institute of Science	Member	A. Saoji
8	Entrepreneur Member	Hemant Golechha	Member	Hemant
9	Industrialist Member	Dr. Sheel Ghule	Member	Dr. Ghule
10	IQAC Coordinator	Mr. Ashish Bawankar Principal	Member	A. Bawankar



SHRI NAGPUR GUJARATI MANDAL'S

SUDHA SURESHBHAI MANIAR COLLEGE OF COMPUTER & MANAGEMENT

EIA STREET, KALAMNA MARKET ROAD, KALAMNA, NAGPUR 440 035

Minutes of Meeting and Action Taken Report

Date: 2nd May 2020

Time: 1:00 p.m.

Venue: online zoom cloud meeting

<https://us04web.zoom.us/j/74708382871?pwd=UzQwS3VWS3hCVkoyVGZYVDNSaXplZz09>

Meeting ID: 747 0838 2871

Password: 123

Members present:

1. Dr. S.A. Bhide, Chairperson, Director
2. Bhushan Mate, member
3. Suhashini Chaurasia, teacher member , HOD Computer Science
4. Vrushali Parkhi, member
5. Dr. Sonika Mishra, teacher member
6. Rohan Singh, student member
7. Mehul Ghiya, alumni member
8. Hemant Golechha, entrepreneur member
9. Dr. Sheel Ghule, industrialist member
10. Ashish Bawankar, IQAC coordinator

Following points were discussed in the meeting:

The meeting started with the welcome note by Director, S.A. Bhide followed by reading the agenda of the meeting. She requested all the members for open house discussion on academic excellence.

Agenda 1: To commence online teaching of Part II and Part III of all Programs

Resolution 1: As there is a lockdown in India due Covid-19 and regular exams were not being conducted by the university, teaching of Part II and Part-III could commence and time utilized fruitfully. At least one unit of each subject should be completed before the announcement of university examination. Dr. S.A. Bhide asked Hemant Golecha and

Mehul Ghiya about the best online virtual classes. Hemant Golecha suggested EQ talks, which also contains white board, Google class-room and Skype. He also suggested K-Yan knowledge app to record video lectures. Rohan suggested that lectures be uploaded on Google drive. Mehul Ghiya said that engaging classes online will help the students to utilize their time. Dr. S.A. Bhide asked Hemant Golecha to give a demonstration on how to use EQ talks. He gave the assurance to conduct the same.

Action Taken: Online classes began for all progrms

Agenda 2: FDP in communication skills for teachers

Resolution 2: All teachers should undertake FDP in communication skills. Dr. Sheel Ghule suggested that teachers as well as students should always learn new technology. He suggested to go for IOS platform which allows users to create independent application. Dr. S.A. Bhide asked him to suggest the name of person who can teach our students. Dr. Sheel Ghule gave the assurance that he will find out some person and mail her. Hemant Golecha suggested some courses related to tax like TDS, GST should be organized for the commerce students.

Agenda 3:SWAYAM courses for teachers

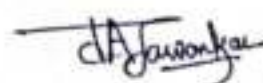
Resolution 3:

Dr. S.A. Bhide informed the committee members that all the faculties have successfully completed online course organized by Spoken tutorial IIT Mumbai on Introduction to Computers. And some teachers are also doing other online courses.

Agenda 4: Covid- 19 Awareness Program for students

Resolution 4: To spread awareness on Covid-19, Priyanka Samarth made an online form which will contain reading material and 25 multiple choice questions. After appearing for the test the user will automatically get a certificate.

Any other matter: As there was no other matter to discuss meeting ended at 1:37 p.m. with thanks to all the participants present in the meeting.



Ashish Bawankar
IQAC Coordinator
Off. Principal,
S.S. Maniar College, Nagpur